

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

APRIL 27

21

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held by teleconference and in person on April 27, 2021 at 8:00 a.m. with the following persons:

TRUSTEES: Dan Jones, Jim VanDeGrift and Jonathan Sams.

FISCAL OFFICER: Amanda Childers

GUEST: Tammy Boggs, Mike Jameson, Brian Elleman, Dave Siebert, Mike Shaffer and Brad Edrington (phone).

The meeting opened with Mr. Sams leading the Pledge of Allegiance.

The minutes of the meeting held on April 12, 2021 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Jones moved for acceptance, seconded by Mr. VanDeGrift. All were in favor and the minutes were approved as written.

Department Reports:

Fire/EMS:

Chief Michael Jameson and Assistant Chief Brian Elleman recommended the Board approve hiring Christopher Dotson as a Part Time FF2/Paramedic. Mr. Dotson will work 24-hour shifts. The effective date of hire will be May 1, 2021 at the rate of \$19.00 per hour. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the foregoing resolution. All present voiced a "YEA" vote, and the motion was passed with **Resolution 21-04-07**. (A copy of the Resolution is included in the minutes.)

Chief Jameson and Assistant Chief Brian Elleman recommended the Board approve hiring Jared Owens as a Part Time EMT/FF2. Mr. Owens will work 24-hour shifts. The effective date of hire will be May 5, 2021 at the rate of \$17.00 per hour. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the foregoing resolution. All present voiced a "YEA" vote, and the motion was passed with **Resolution 21-04-08**. (A copy of the Resolution is included in the minutes.)

Chief Jameson gave the Trustees an update on Covid-19 numbers in the Township. As of April 26, there are 21 active cases in the Township.

Chief Jameson informed everyone that there will be a retirement party honoring Jon Campbell at Armco Park on May 8th. Shelter twenty-four has been booked for the celebration.

Chief Jameson informed the Board that he attended swift water training in West Virginia last week with Ohio Task Force One.

Road and Bridge:

Dave Siebert, Road/Maintenance Supervisor, gave an update on the work done by the Road Dept including two asphalt repairs, guard rail repairs and mowing. The Maintenance Dept is working on the brush truck repair.

Mr. Siebert informed the Board that Ron Kerns, Director of Public Safety, from the Warren County Career Center requested assistance on the repair of the radiator leak on their fire truck. The Trustees agreed to extend a professional courtesy to the Career Center on the labor portion of the repair.

Administration:

Tammy Boggs, Township Administrator, informed the Board that she received a letter from Warren County Rural Zoning regarding a Site Plan Review for Union Village Development Company. Lots 13-37 on Allen Street are being added with Townhomes. The Trustees had no comments or concerns. (A letter will be sent to Warren County Rural Zoning.)

Mrs. Boggs informed the Board that she received a letter from Warren County Regional Planning regarding a PUD Overlay Rezoning on George Steel. The adjacent farmland to be re-zoned will be considered rear yard. Any additional buildings built will face on McClure Rd. Mr. Sams commented that he had no issues other than road improvements asked for from Warren County Regional Planning be required. The Trustees had no other comments or concerns. (A letter will be sent to Warren County Rural Regional Planning.)

Mrs. Boggs requested ratification for expenditures authorized by Township Administrator or Township Officer or Employee authorized by Township Administrator in the cumulative amount of \$755.42. The purchases are \$269.04 from Cincinnati Institute for the Blind, \$24.99 from Rural King, \$168.03 from Amazon, \$30.00 from Vista Print, \$20.00 from Mobile Air Climate Systems, \$110.98 from Summit Racing and \$132.38 from Lowes. Mr. VanDeGrift made a motion, seconded by Mr. Jones to subsequently approve the expenditures in the cumulative amount of \$755.42. All present voiced a "YEA" vote and the motion was passed with **Resolution 21-04-09**. (A copy of the Resolution is included in the minutes.)

Mrs. Boggs informed the Board that Warren County Zoning Boards are looking for new members.

Mrs. Boggs informed the Board that the asphalt repair has not yet occurred at Station 33.

General Reports:

CORRESPONDENCE:

IN:

Letter from Warren County Rural Zoning Inspection regarding a site plan review for Union Village.

Letter from Warren County Regional Planning regarding a PUD Overlay Rezoning request.

Resolution from Warren County Commissioners regarding public hearing for Hamilton Township Comprehensive Plan.

Letter from Warren County Health District regarding quarterly report

Email from Mr. Amodio regarding high weeds in the township.

Email from Ms. Tatman regarding historical buildings

Email from Warren County regarding community shred day on May 8, 2021.

Email regarding high weeds in the township.

Email from Warren County Zoning regarding new member search.

Letter from Sedgwick regarding open enrollment

Resolution from Warren County Commissioners regarding rezoning of Creek Song LLC

Email from Mr. Kuenle regarding spraying around utility poles

OUT:

Email to Mr. Amodio regarding high weeds in the township.

Email to Ms. Tatman regarding historical buildings.

Email regarding high weeds in the township.

Letter to Warren County Regional Planning requesting turnarounds and no parking on side of the street.

Letter to Warren County Engineer's office requesting turnarounds and no parking on side of the street.

Letter to Warren County Regional Planning regarding Hudson Estates Revised Preliminary Plan.

Fiscal Officer Reports:

The Fiscal Officer presented the bills, which were due, and the following checks were approved and signed. Check Nos. 32958 through 32991 (copy to follow) and Vouchers 374-2021 through 436-2021.

The Fiscal Office reported the following income from:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
4/1/21	4/13/21	344-2021	ANTHEM BLUE	2191-299-0000	\$181.45	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/1/21	4/13/21	345-2021	HUMANA	2191-299-0000	\$196.09	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/1/21	4/13/21	346-2021	AARP SUPPLEMENTAL	2191-299-0000	\$262.75	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/1/21	4/13/21	347-2021	UNITED HEALTHCARE	2191-299-0000	\$359.86	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/1/21	4/13/21	348-2021	CGS	2191-299-0000	\$842.28	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/2/21	4/13/21	349-2021	AARP SUPPLEMENTAL	2191-299-0000	\$94.68	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/2/21	4/13/21	350-2021	HNB-ECHO	2191-299-0000	\$336.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/2/21	4/13/21	351-2021	CGS	2191-299-0000	\$1,598.92	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/5/21	4/13/21	352-2021	HWHO	2191-299-0000	\$134.91	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/5/21	4/13/21	353-2021	AETNA	2191-299-0000	\$402.02	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/5/21	4/13/21	354-2021	AETNA	2191-299-0000	\$565.78	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/5/21	4/13/21	355-2021	CGS	2191-299-0000	\$725.35	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/7/21	4/13/21	356-2021	AARP SUPPLEMENTAL	2191-299-0000	\$84.83	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/7/21	4/13/21	357-2021	HNB - ECHO	2191-299-0000	\$138.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/7/21	4/13/21	358-2021	ANTHEM BLUE	2191-299-0000	\$246.97	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/8/21	4/13/21	359-2021	ANTHEM BLUE	2191-299-0000	\$164.91	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/8/21	4/13/21	360-2021	HBPIIL	2191-299-0000	\$216.97	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/8/21	4/13/21	361-2021	UNITED HEALTHCARE	2191-299-0000	\$726.64	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/9/21	4/13/21	362-2021	UNITED HEALTHCARE	2191-299-0000	\$226.45	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/9/21	4/13/21	363-2021	MOLINA HEALTHCARE	2191-299-0000	\$381.16	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/9/21	4/13/21	364-2021	HNB - ECHO	2191-299-0000	\$665.63	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/9/21	4/13/21	365-2021	CGS	2191-299-0000	\$2,138.51	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/12/21	4/13/21	366-2021	AETNA	2191-299-0000	\$499.35	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/6/21	4/15/21	367-2021	PARAMOUNT INSURANCE COMPANY	2191-299-0000	\$206.00	LIFE SQUAD SERVICES
4/7/21	4/15/21	369-2021	AETNA	2191-299-0000	\$80.10	LIFE SQUAD SERVICES
4/9/21	4/15/21	370-2021	TRICARE	2191-299-0000	\$83.76	LIFE SQUAD SERVICES
4/12/21	4/15/21	371-2021	UNITED AMERICAN INSURANCE CO	2191-299-0000	\$100.63	LIFE SQUAD SERVICES
4/13/21	4/15/21	372-2021	US DEPT OF VETERANS AFFAIRS	2191-299-0000	\$75.07	LIFE SQUAD SERVICES
					\$11,735.07	
4/6/21	4/15/21	368-2021	DIRECT TV	2192-892-0000	\$69.52	REFUNDED SERVICE FEE
					\$69.52	
4/13/21	4/15/21	373-2021	STUBBS-CONNOR FUNERAL HOME	2041-302-0000	\$600.00	OPEN/CLOSE SECTION 42 LOT 2 W TIPTON
					\$600.00	
4/15/21	4/15/21	374-2021	WARREN COUNTY AUDITOR, MATT NOLAN	1000-101-0000	\$1,554,712.14	FEBRUARY 2021 1ST HALF SETTLEMENT TAX YEAR 2020
					\$1,554,712.14	

Other Business:

None.

Visitor Concerns:

Mike Shaffer gave an update on the happenings at Warren County Regional Planning and Rural Zoning. Mrs. Boggs mentioned that she was told by the Engineers office that turn arounds are preferable to cul-de-sacs because people buying houses would think that the road would never be extended. T-type turnarounds are preferred because of this issue.

Trustee Reports:

A motion was made by Mr. Jones that the Board of Trustees adjourns into executive session to discuss EMS/Fire Compensation matters pursuant to ORC 121.22 (G)(1) at 8:16 P.M. The motion was seconded by Mr. VanDeGrift and upon call of roll call, Mr. Jones "YEA", Mr. Sams "YEA" and Mr. VanDeGrift "YEA" the executive session was entered.

By motion of Mr. Jones that the Board of Trustees adjourns out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. VanDeGrift the executive session ended. Upon call of roll, Mr. Jones "YEA", Mr. Sams "YEA" and Mr. VanDeGrift "YEA" the Board returned to regular session at 8:27 P.M.

There being no further business, Mr. Jones made a motion, seconded by Mr. VanDeGrift to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for May 10, 2021 at 7:00 P.M.

Signed: _____ Chairman of the Board

Attest: _____ Fiscal Officer

**RESOLUTION 21-04-07
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**HIRE CHRISTOPHER DOTSON, EFFECTIVE MAY 1, 2021
AS A PART TIME PARAMEDIC/FF2**

WHEREAS, a position of “Part-Time Paramedic/FF2 has been posted within the Turtlecreek Township Fire Department/Emergency Medical Service, and

WHEREAS, the Fire Chief and Assistant Chief of Turtlecreek Township Fire Department and Emergency Medical Service have recommended that Christopher Dotson be hired as a Part Time Paramedic/FF2 working 24-hour shifts; and

NOW THEREFORE BE IT RESOLVED, the Turtlecreek Township Board of Trustees hereby approves the hiring of Christopher Dotson for the position of Part-Time Paramedic/FF2, effective May 1, 2021 at the rate of \$19.00 per hour. Mr. Dotson’s hours of work will be 24 hours shifts.

Mr. Jones moved for adoption of the foregoing resolution, seconded by Mr. VanDeGrift. All voiced a “YEA” vote and the resolution passed.

Adopted this 27th day of April, 2021

Signed: _____ “YEA”

_____ “YEA”

_____ “YEA”

Attest: _____ Chief Fiscal Officer

**RESOLUTION 21-04-08
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**HIRE JARED OWENS, EFFECTIVE MAY 5, 2021
AS A PART TIME EMT/FF2**

WHEREAS, a position of “Part-Time EMT/FF2 has been posted within the Turtlecreek Township Fire Department/Emergency Medical Service, and

WHEREAS, the Fire Chief and Assistant Chief of Turtlecreek Township Fire Department and Emergency Medical Service have recommended that Jared Owens be hired as a Part Time EMT/FF2 working 24-hour shifts; and

NOW THEREFORE BE IT RESOLVED, the Turtlecreek Township Board of Trustees hereby approves the hiring of Jared Owens for the position of Part-Time EMT/FF2, effective May 5, 2021 at the rate of \$17.00 per hour. Mr. Owens’ hours of work will be 24 hours shifts.

Mr. Jones moved for adoption of the foregoing resolution, seconded by Mr. VanDeGrift. All voiced a “YEA” vote and the resolution passed.

Adopted this 27th day of April, 2021

Signed: _____ “YEA”

_____ “YEA”

_____ “YEA”

Attest: _____ Chief Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES
WARREN COUNTY, OHIO**

Resolution Number: 21-04-09

Date of Resolution: April 27, 2021

**TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING
EXPENDITURES NOT EXCEEDING TWENTY-FIVE HUNDRED DOLLARS BY TOWNSHIP
ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP
ADMINISTRATOR**

RESOLUTION

WHEREAS, this Board adopted Resolution Number 16-04-12, dated April 26, 2016, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars; and,

WHEREAS, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

WHEREAS, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

Section 1. This Board does hereby subsequently approve the obligations incurred by the Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

Section 2. That the Board is acting in its administrative capacity in adopting this Resolution.

Section 3. That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

Section 4. That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. VanDeGrift moved adoption of the foregoing Resolution, being seconded by Mr. Jones. Upon call of the roll, the following vote resulted:

Mr. Sams	YEA
Mr. VanDeGrift	YEA
Mr. Jones	YEA

Resolution adopted this 27th day of April, 2021.

CERTIFICATION:

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: _____

NAME: Amanda K. Childers

TITLE: Fiscal Officer

DATE: _____

END OF MINUTES.